

Division of General Studies

Preparing for your Registration Appointment

Waiting for your registration appointment? There are many things you can do before your appointment to help you prepare for registration. Please go through the steps below and bring your completed form with you to your advising appointment.

Step 1: Before your advising appointment, reflect on the following questions:

1. What majors, minors, and pre-professional interests are you currently exploring?
2. Reflecting on your courses this semester, what courses did you like? What courses did you not like?
3. What have you done to explore your major(s) of interest this semester? How has this impacted your major exploration?
4. What majors, minors, and pre-professional interests would you like to explore next semester?

Step 2: Research general education requirements, courses, and transfer requirements for your major(s).

1. Run a Degree Audit Report (DARS) for your major of interest (www.registrar.illinois.edu/dars-audit). What general education categories do you still need to complete? Create a list of possible general education courses by going to www.courses.illinois.edu and looking at the General Education Requirements tab.

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2. Look at the Academic Catalog at www.catalog.illinois.edu to see what courses are required for your major(s) of interest. Using the Academic Catalog and your DARS report, create a list of possible courses to help you explore your major(s).

3. Look at the Intercollegiate Transfer (ICT) requirements for your major(s) of interest at <http://provost.illinois.edu/programs/advising/ICTTOC.html>. Be sure to click on the links to the individual departments' transfer websites off of this link as well. Are you currently meeting those transfer requirements? If not, what do you need to do to meet the transfer requirements? If you are significantly below the transfer requirements, what other majors have you considered?

4. What questions would you like to have answered in your advising appointment?

Step 3: Meet with an advisor

*****Note: If your time ticket opens before you have met with an advisor, you can start Step 4 by adding courses from your lists in Step 2, Questions 1 and 2. However, it is important that you also schedule an appointment with an advisor to go over your courses and check on your progress toward your major of interest.*****

Step 4: Register for classes

1. To register, log into the Self-Service system at www.courses.illinois.edu, click on Self-Service. Go to Registration and Records, Registration, and either search for classes at Look-Up or Select Classes, or type in CRN's in the Add/Drop Classes link.
2. For a tutorial on how to use the registration system, go to www.registrar.illinois.edu/how-to-register.
3. If you encounter a registration error, consult the class schedule at www.courses.illinois.edu, as well as www.dgs.illinois.edu/registration.